



WASHINGTON STATE GAMBLING COMMISSION

IT Modernization Project

Logging into MyAccount through SAW

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What is MyAccount and SAW?

What is MyAccount?

MyAccount is the Gambling Commission's application that licensees, vendors and tribes use to do business with the Commission: apply for licenses and renewals, submit rule changes and paperwork, submit software and equipment, pay fees, and more. It currently looks like this:

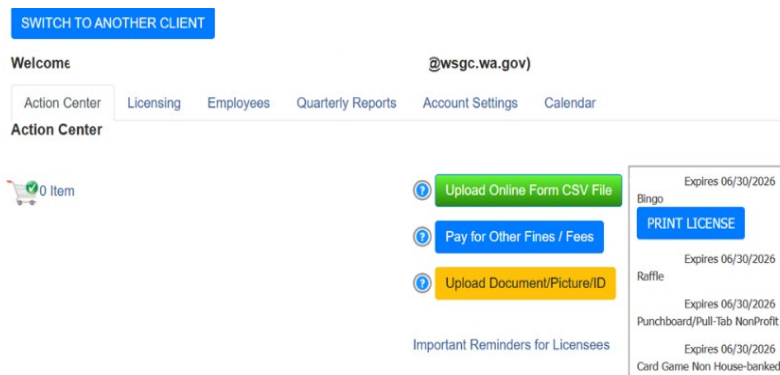


Figure 1: View for licensees

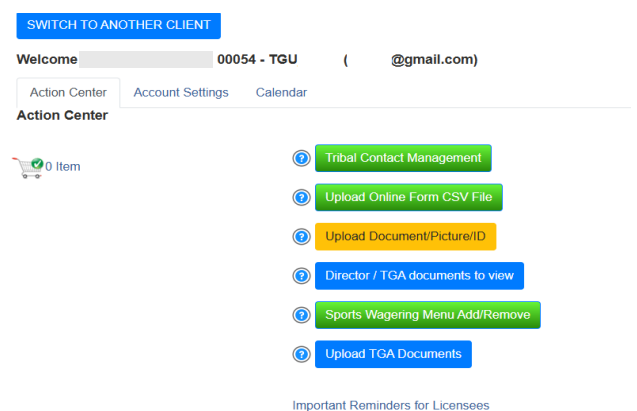


Figure 2: View for tribes

In the **future when we go live with the changes from this project**, it will look like this (or some variation depending on your role and organization) after you login through SAW:



[Subscribe HERE](#) to be made aware of Public Comment Sessions regarding Rules changes, Newsletters, and Commission Materials.

What can we help you with today?



Report illegal gambling activity

Know of illegal gambling activity in the state of Washington? Help us keep gambling legal and honest by reporting it.



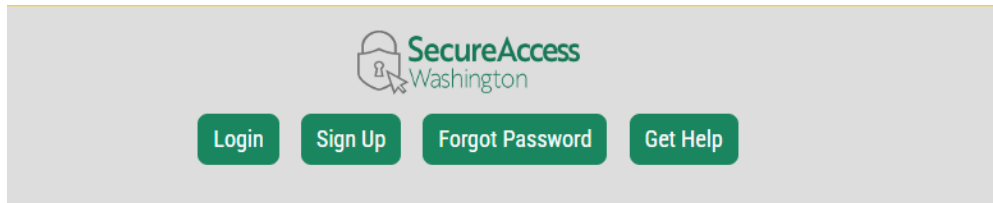
Search for approved gambling equipment, software, and game rules

Find approved items by searching by criteria such as manufacturer name, submission name, or software signatures.

What's the difference between SAW and MyAccount?

SecureAccess Washington, known as SAW, is run by Washington state's IT agency, WaTech. SAW is the portal for people to access many services at many agencies throughout Washington state. You use SAW to login with your username and password in order to get into MyAccount.

SAW looks like this:



Login

Username *

Password *

Show password

Submit

[Username Reminder](#)

| [Forgot Password](#)

When you log in to SAW, it gives you access to MyAccount to do work with the Gambling Commission. Stay tuned for training on getting logged in!

What's changing with the updated MyAccount coming in 2026?

Staying the same:

- You will still log in to MyAccount through SAW as you do today
- You will log in with the same username/password as you do now
- ~~If you use "services" in SAW, you will still be able to find and add MyAccount/Gambling Commission to your services~~

- **UPDATE** Jan. 2026: Due to WaTech's project to replace SAW, we will not be able to have MyAccount listed as a service with SAW when we go live.

What's changing:

- Some people will log in as super users, some will log in with other new roles like payment submitter or general submitter (for applications and submissions)
- **UPDATE** Jan. 2026: You will not be able to find MyAccount as a “service” when you are logged into SAW. You will need to go to the Gambling Commission website, click on Log In, which will direct you to use your SAW username/password, and after logging in, you will be automatically redirected to the MyAccount landing page.

→ What you can do now:

- Review the [roles](#) descriptions below and determine who at your organization needs to have which roles
- For those in your organization who are currently using MyAccount, [let Gambling Commission know](#) which role to put them in with the new system

Coming soon:

- Training on how to log into MyAccount – for existing and new users

What are the different roles coming with the updates in MyAccount?

Roles are the “title” you are given when you log into the system that determines what you’re allowed to do (and not do) for your organization.

Use the following list of roles and descriptions to understand what each role will be able to do in the new system to determine who in your organization should have which role. If you have questions, please contact polarisproject@wsgc.wa.gov.

→ **Work with others in your organization to fill out [this form](#) to tell us who should have which roles for your organization.** Fill out one form per organization, if you support multiple organizations.

Notes:

- The system is still being developed, so we may need to make small changes to roles/abilities.
- A person may have multiple roles, and multiple people can have the same role.

Licensees/vendors/manufacturers:

- Super user –
 - Today, all users linked to MyAccount are Super Users
 - Have all capabilities as below roles (so if they are a super user, they don't need any of the other roles below)
- Secondary users – NEW
 - General Submitter:
 - Create/edit/view/approve: applications and license info – both organizational and individuals
 - Create/edit/view: submissions
 - View profile info
 - Send secure messages
 - Payment Submitter:
 - Make/view: billing & payment info
 - View: profile info
 - Send secure messages
 - QLR Filer
 - File, amend and view: Quarterly License Reports
 - View: individual profile info
 - Send secure messages
 - Individuals (employees/nonprofit gambling managers)
 - Edit/View individual profile
 - Create/edit/view: submissions for themselves
 - Create/edit/view: applications for themselves
 - Send secure messages

Tribal accounts:

- Super user –
 - Today, all users linked to MyAccount are Super Users
 - Have all capabilities as the roles below
 - After we go live, Super User Role will be assigned to TGA Director, who can assign other Super Users in addition to themselves
- Secondary users – NEW
 - Tribe General Submitter:
 - Create/edit/view/approve: applications and license info
 - Create/edit/view: submissions- personnel termination notifications (PTNs)
 - View: profile info
 - Send secure messages
 - Tribal Payment Submitter:
 - Make/edit/view: billing & payment info
 - View: profile info
 - Send secure messages
 - Tribal Submitter:
 - Create/edit/view submissions
 - View: profile info
 - Send secure messages
 - Case Reviewer:
 - View: profile info, case info
 - Send secure messages

What if I don't currently use SAW but think I begin using MyAccount?

Create a SAW account [here](#). Then email us at polarisproject@wsgc.wa.gov with your organization ID (00-XXXX) so we can check our records for any existing users for that

organization. Then we can send you a form to tell us which roles each user should have for your organization.

What if I use SAW with other Washington state agencies but don't use MyAccount?

Email us at polarisproject@wsgc.wa.gov with your organization ID (00-XXXX) so we can check our records for any existing users for that organization. Then we can send you a form to tell us which roles each user should have for your organization.

What if I need access to more than one organization?

You can be given access to multiple organizations and switch between organizations to do work with Gambling Commission on their behalf. Please tell us who should have which roles for your organization by completing [one form](#) for every organization you support. (Be sure to check with others in your organization to ensure you agree who should have which roles).

Will everyone have access to linked organizations?

No. Just because one person has access to manage work for multiple organization does **not** mean other users in those organizations would automatically have access to the other organizations unless they were provided access. They would have to be linked.

Example: Jane Doe supports and has access to both ABC Corp and DEF Bar & Grill. John Anderson works for ABC Corp but only has access to ABC Corp in MyAccount. Phil Smith works for DEF Bar & Grill and only has access to DEF Bar & Grill in MyAccount. Phil later starts working for ABC Corp as well, and requests access from Jane, who provides it. Now Phil can access both organizations, but John still only accesses ABC Corp.

What will it look like?

You will be able to “toggle” between organizations to complete work with the Gambling Commission using the “Switch profile” feature.

Super User -

Profile

Switch Profile

Sign out

You'll be presented with a list of organization you have been granted access to, and you can select "Access" to switch to doing work on behalf of that organization.

WASHINGTON STATE GAMBLING COMMISSION

Home > Organization

Organization Summary Organization Information

Business Information

Business Name
BAR & GRILL

Business Type
Operator

Business ID
1

Email

My Organization Information x

Please select your organization by clicking on "Access". If your organization is not on the list, you can contact the super user of your organization to add you, or if you are an employee of another organization, you can request access.

Organization	Web Roles	Action
GMB October Demo	Super User	Access
Gambling	Super User	Access
TAVERN	Super User	Access
BAR & GRILL	Super User	Access
	Super user	Access
SK Test	Super User	Access
SS Test	Super User	Access