



# PROPOSED RULE MAKING

**CR-102 (June 2024)**  
**(Implements RCW 34.05.320)**  
Do **NOT** use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER  
STATE OF WASHINGTON  
FILED

DATE: August 21, 2025

TIME: 3:38 PM

**WSR 25-18-024**

**Agency:** Washington State Gambling Commission

☒ **Original Notice**

☐ **Supplemental Notice to WSR** \_\_\_\_\_

☐ **Continuance of WSR** \_\_\_\_\_

☒ **Preproposal Statement of Inquiry was filed as WSR** 24-11-068 ; or

☐ **Expedited Rule Making--Proposed notice was filed as WSR** \_\_\_\_\_; or

☐ **Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or**

☐ **Proposal is exempt under RCW** \_\_\_\_\_.

**Title of rule and other identifying information:** (describe subject) Polaris – IT Modernization.

WAC 230-03-018 One annual change of bingo premises allowed. This proposed rule change simplifies the application.

WAC 230-03-028 (NEW RULE) Online application requirements. The goal is to have all applicants, licensees and permit holders to apply online. However, in the case of individuals who are unable to do so, this allows for a waiver for good cause. Good cause for preventing submissions online would apply to those who don't have access to the internet or another circumstance which would prevent an individual from submitting online.

WAC 230-05-126 Online filing and payments required with waivers available upon request for good cause. Polaris will create a more efficient and streamlined process for filing reports and paying fees online for licensees. This rule changes clarifies who must file reports and pay fees online. This will allow for waivers if an individual is unable to do so online. Waivers will be granted for good cause such as if an individual does not have internet access.

WAC 230-05-132 Late filing of quarterly license reports or late payments of quarterly license fees – Penalties. The proposed changes:

- Clarify the due date of the quarterly license fee to be due at the end of the month following instead of 30 days.
- Allow us to extend filing requirements for quarterly reports.
- Allow licensees additional time or the ability to have fees waived for good cause.

**Hearing location(s):**

Date:	Time:	Location: (be specific)	Comment:
October 16, 2025	9:30 a.m.	Washington State Liquor and Cannabis Board 1025 Union Ave SE, Olympia, WA 98501	The meeting time and location are tentative. Visit our website at <a href="http://www.wsgc.wa.gov">www.wsgc.wa.gov</a> approximately seven days prior to the meeting and select "About Us." Then, select "upcoming commission meetings" to confirm the hearing date, location, start time, and agenda items

**Date of intended adoption:** October 16, 2025 (Note: This is **NOT** the **effective** date)

**Submit written comments to:**

Name Tricia Gullion  
Address 4565 7<sup>th</sup> Ave SE, Lacey, WA, 98503  
Email [rules.coordinator@wsgc.wa.gov](mailto:rules.coordinator@wsgc.wa.gov)

**Assistance for persons with disabilities:**

Contact Tricia Gullion  
Phone 360 486-3440  
Fax

Fax Other <a href="http://www.wsgc.wa.gov">www.wsgc.wa.gov</a> Beginning (date and time) <u>August 21, 2025, 12:00 a.m</u> By (date and time) <u>October 15, 2025, 5:00 p.m.</u>	TTY Email <a href="mailto:askus@wsgc.wa.gov">askus@wsgc.wa.gov</a> Other <a href="http://www.wsgc.wa.gov">www.wsgc.wa.gov</a> By (date) <u>October 15, 2025, 5:00 p.m.</u>																
<b>Purpose of the proposal and its anticipated effects, including any changes in existing rules:</b> The Washington State Gambling Commission has been working to replace the current legacy IT systems since March 2023 in an effort to modernize technology. These rule changes will likely affect several different WAC chapters, including but not limited to permitting and licensing rules (230-03), fees (230-05), rules for all licensees (230-06), fund-raising event rules (230-09), bingo rules (230-10), and hearing rules (230-17).																	
<b>Reasons supporting proposal:</b> These rule changes will correspond to the new capabilities of the new IT system and allow for more efficient processes for staff, licensees, and applicants. For example, the new IT systems will allow for electronic submission of documents, electronic notification, and electronic service of documents.																	
<b>Statutory authority for adoption:</b> 9.46.070																	
<b>Statute being implemented:</b> 9.46.070																	
<b>Is rule necessary because of a:</b> <div style="display: flex; justify-content: space-between;"> <div>           Federal Law?            Federal Court Decision?            State Court Decision?         </div> <div> <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No         </div> </div> If yes, CITATION:																	
<b>Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:</b>																	
<b>Name of proponent:</b> (person or organization) Washington State Gambling Commission <b>Type of proponent:</b> <input type="checkbox"/> Private. <input type="checkbox"/> Public. <input checked="" type="checkbox"/> Governmental.																	
<b>Name of agency personnel responsible for:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th></th> <th style="text-align: left;">Name</th> <th style="text-align: left;">Office Location</th> <th style="text-align: left;">Phone</th> </tr> </thead> <tbody> <tr> <td style="width: 15%;">Drafting Manager</td> <td>Adam Amorine, Legal</td> <td>4565 7<sup>th</sup> Ave SE, Lacey, WA, 98503</td> <td>(360) 486-3473</td> </tr> <tr> <td>Implementation Director</td> <td>Jeneva Cotton, Deputy</td> <td>4565 7<sup>th</sup> Ave SE, Lacey, WA, 98503</td> <td>360 486-3440</td> </tr> <tr> <td>Enforcement</td> <td>Tina Griffin, Director</td> <td>4565 7<sup>th</sup> Ave SE, Lacey, WA, 98503</td> <td>360 486-3440</td> </tr> </tbody> </table>			Name	Office Location	Phone	Drafting Manager	Adam Amorine, Legal	4565 7 <sup>th</sup> Ave SE, Lacey, WA, 98503	(360) 486-3473	Implementation Director	Jeneva Cotton, Deputy	4565 7 <sup>th</sup> Ave SE, Lacey, WA, 98503	360 486-3440	Enforcement	Tina Griffin, Director	4565 7 <sup>th</sup> Ave SE, Lacey, WA, 98503	360 486-3440
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<b>Is a school district fiscal impact statement required under <a href="#">RCW 28A.305.135</a>?</b> <span style="float: right;"><input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</span> If yes, insert statement here: <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">           The public may obtain a copy of the school district fiscal impact statement by contacting:            Name            Address            Phone            Fax            TTY            Email            Other         </div>																	
<b>Is a cost-benefit analysis required under <a href="#">RCW 34.05.328</a>?</b> <input type="checkbox"/> Yes: A preliminary cost-benefit analysis may be obtained by contacting: Name Address Phone Fax TTY Email Other <input checked="" type="checkbox"/> No: Please explain: These rules are modernizing our application system, and no significant costs are associated with that																	

## Regulatory Fairness Act and Small Business Economic Impact Statement

Note: The [Governor's Office for Regulatory Innovation and Assistance \(ORIA\)](#) provides support in completing this part.

### (1) Identification of exemptions:

This rule proposal, or portions of the proposal, **may be exempt** from requirements of the Regulatory Fairness Act (see [chapter 19.85 RCW](#)). For additional information on exemptions, consult the [exemption guide published by ORIA](#). Please check the box for any applicable exemption(s):

☐ This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.061](#) because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted.

Citation and description:

☐ This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by [RCW 34.05.313](#) before filing the notice of this proposed rule.

☐ This rule proposal, or portions of the proposal, is exempt under the provisions of [RCW 15.65.570](#)(2) because it was adopted by a referendum.

☐ This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025](#)(3). Check all that apply:

☐ [RCW 34.05.310](#) (4)(b)  
(Internal government operations)

☐ [RCW 34.05.310](#) (4)(e)  
(Dictated by statute)

☐ [RCW 34.05.310](#) (4)(c)  
(Incorporation by reference)

☐ [RCW 34.05.310](#) (4)(f)  
(Set or adjust fees)

☐ [RCW 34.05.310](#) (4)(d)  
(Correct or clarify language)

☐ [RCW 34.05.310](#) (4)(g)  
((i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit)

☒ This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025](#)(4). (Does not affect small businesses).

☐ This rule proposal, or portions of the proposal, is exempt under RCW \_\_\_\_\_.

Explanation of how the above exemption(s) applies to the proposed rule:

### (2) Scope of exemptions: *Check one.*

☒ The rule proposal: Is fully exempt. (*Skip section 3.*) Exemptions identified above apply to all portions of the rule proposal.

☐ The rule proposal: Is partially exempt. (*Complete section 3.*) The exemptions identified above apply to portions of the rule proposal, but less than the entire rule proposal. Provide details here (consider using [this template from ORIA](#)):

☐ The rule proposal: Is not exempt. (*Complete section 3.*) No exemptions were identified above.

### (3) Small business economic impact statement: *Complete this section if any portion is not exempt.*

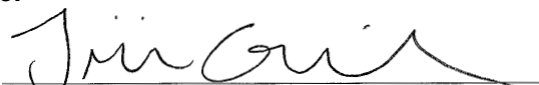
If any portion of the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

☐ No Briefly summarize the agency's minor cost analysis and how the agency determined the proposed rule did not impose more-than-minor costs. \_\_\_\_\_

☐ Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses and a small business economic impact statement is required. Insert the required small business economic impact statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

Name  
Address  
Phone  
Fax  
TTY  
Email  
Other

<b>Date:</b> August 20, 2025	<b>Signature:</b> 
<b>Name:</b> Tricia Gullion	
<b>Title:</b> Legislative and Rules Manager	