

Secure Access Washington (SAW)

WSGC My Account注册指南

Washington州赌博委员会（Washington State Gambling Commission, WSGC）的在线服务仅通过Secure Access Washington (SAW) 提供。SAW是一个网站，用户仅需通过用户名和密码就能获得诸多Washington州政府机构的服务。本指南将指导您在SAW网站上进行注册，并添加赌博委员会在线服务“WSGC My Account（WSGC我的账户）”。

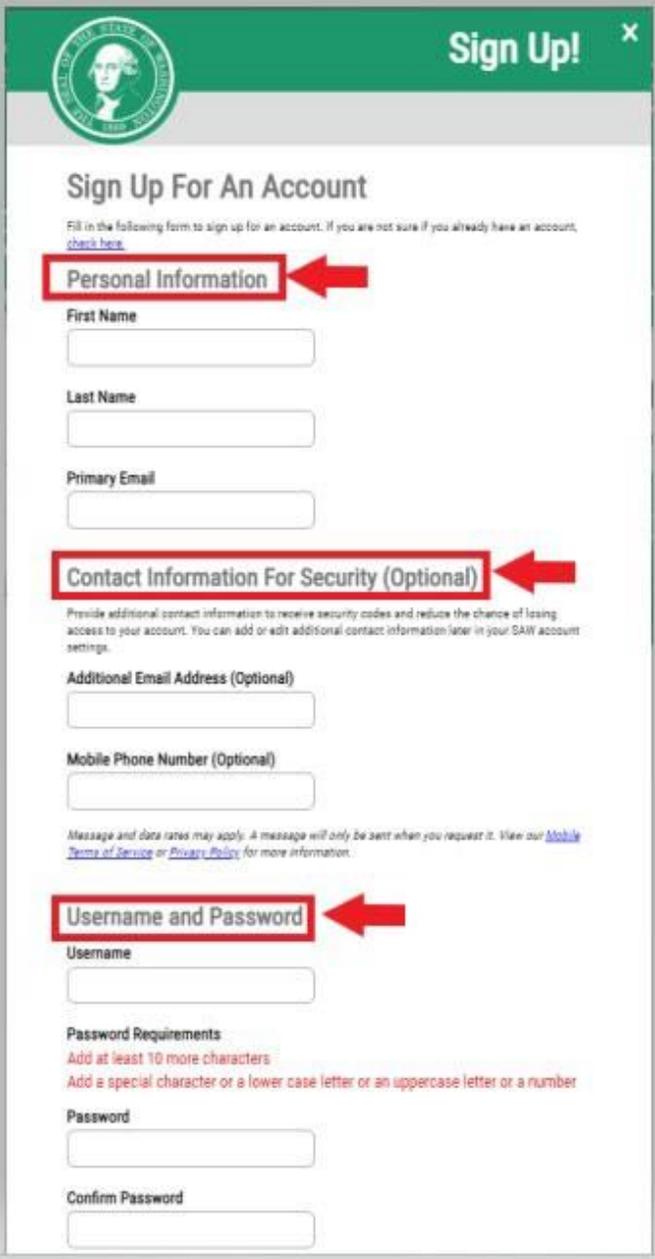
如果您在注册时需要帮助，请致电 (360) 486-3441或发送电子邮件至Licensing@wsgc.wa.gov联系许可专员。

指南：

1. 打开网络浏览器，访问网站secureaccess.wa.gov。
2. 单击**SIGN UP!**（注册！）按钮。



3. 输入您的个人信息、联系方式（可选），并创建用户名和密码。



Sign Up! x

Sign Up For An Account

Fill in the following form to sign up for an account. If you are not sure if you already have an account, [check here](#).

Personal Information ←

First Name

Last Name

Primary Email

Contact Information For Security (Optional) ←

Provide additional contact information to receive security codes and reduce the chance of losing access to your account. You can add or edit additional contact information later in your SAW account settings.

Additional Email Address (Optional)

Mobile Phone Number (Optional)

Message and data rates may apply. A message will only be sent when you request it. View our [Mobile Terms of Service](#) or [Privacy Policy](#) for more information.

Username and Password ←

Username

Password Requirements
Add at least 10 more characters
Add a special character or a lower case letter or an uppercase letter or a number

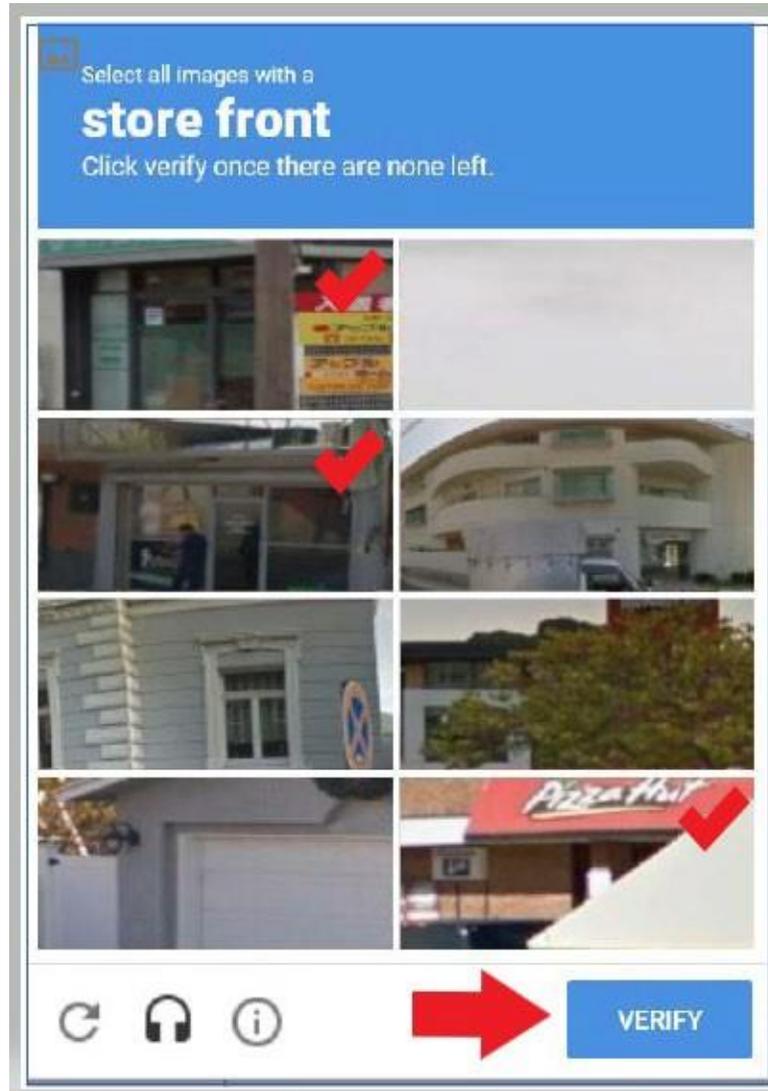
Password

Confirm Password

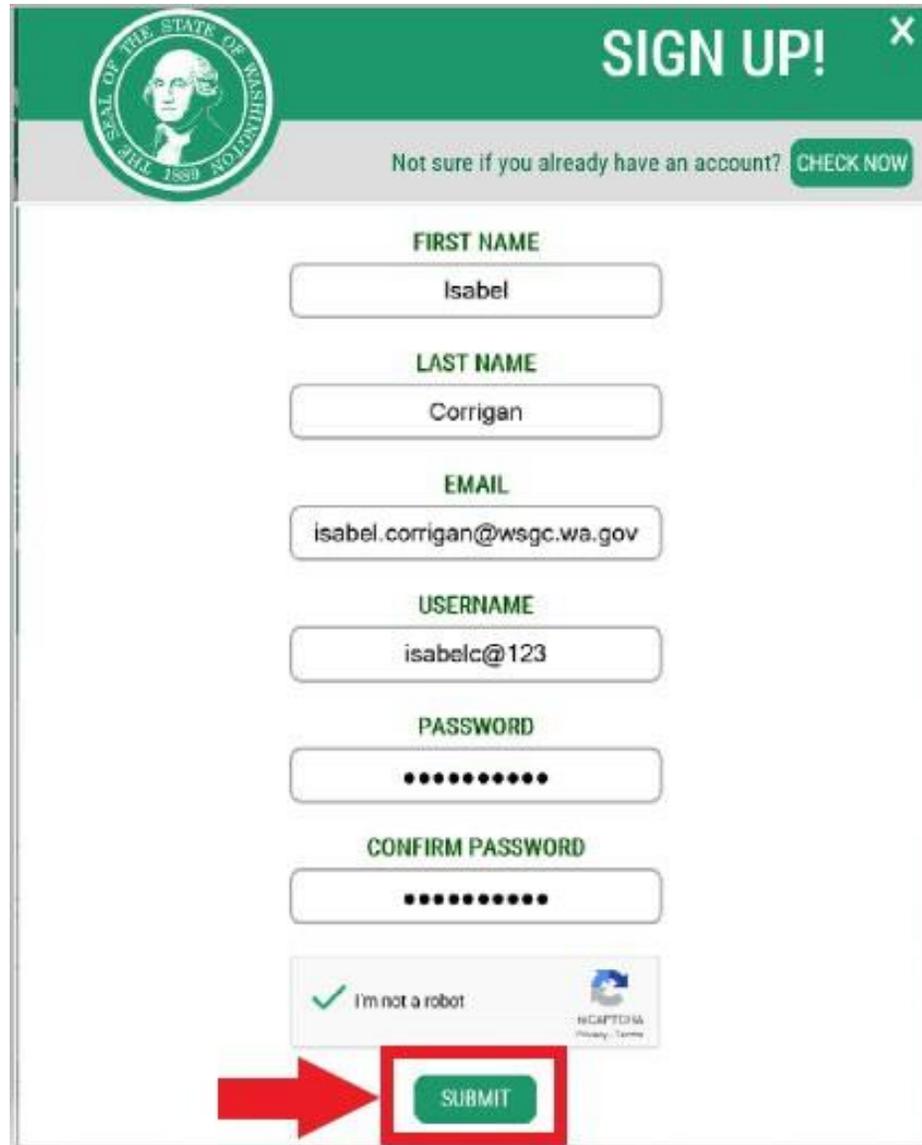
4. 勾选“I’m not a robot (我不是机器人)”复选框。

您将看到安全验证码，还需要选择特定的图像。

选好后，单击VERIFY (验证) 按钮。（如果没有正确的图像，则单击SKIP (跳过) 按钮）

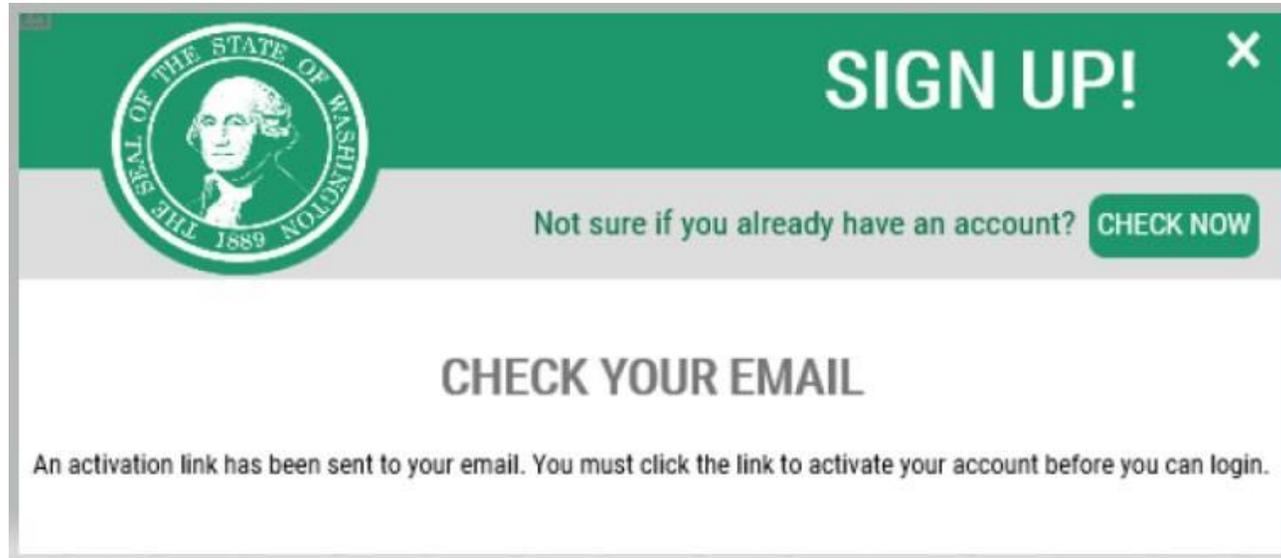


5. 单击**SUBMIT** (提交) 按钮。



The image shows a 'SIGN UP!' form with a green header. The header contains the Seal of the State of Washington on the left and the text 'SIGN UP!' with a close button (X) on the right. Below the header, there is a link that says 'Not sure if you already have an account? CHECK NOW'. The form fields are: 'FIRST NAME' with the value 'Isabel', 'LAST NAME' with the value 'Corrigan', 'EMAIL' with the value 'isabel.corrigan@wsgc.wa.gov', 'USERNAME' with the value 'isabelc@123', 'PASSWORD' with masked characters, and 'CONFIRM PASSWORD' with masked characters. At the bottom, there is a checkbox labeled 'I'm not a robot' with a green checkmark, and a 'SUBMIT' button. A red arrow points to the 'SUBMIT' button, which is also highlighted with a red box. In the bottom right corner of the form, there is a logo for 'NCAPTDWA' with the text 'Privacy, Terms' below it.

系统将通知您激活链接已发送至您的电子邮箱。



6. 关闭您打开的所有网络浏览器窗口。

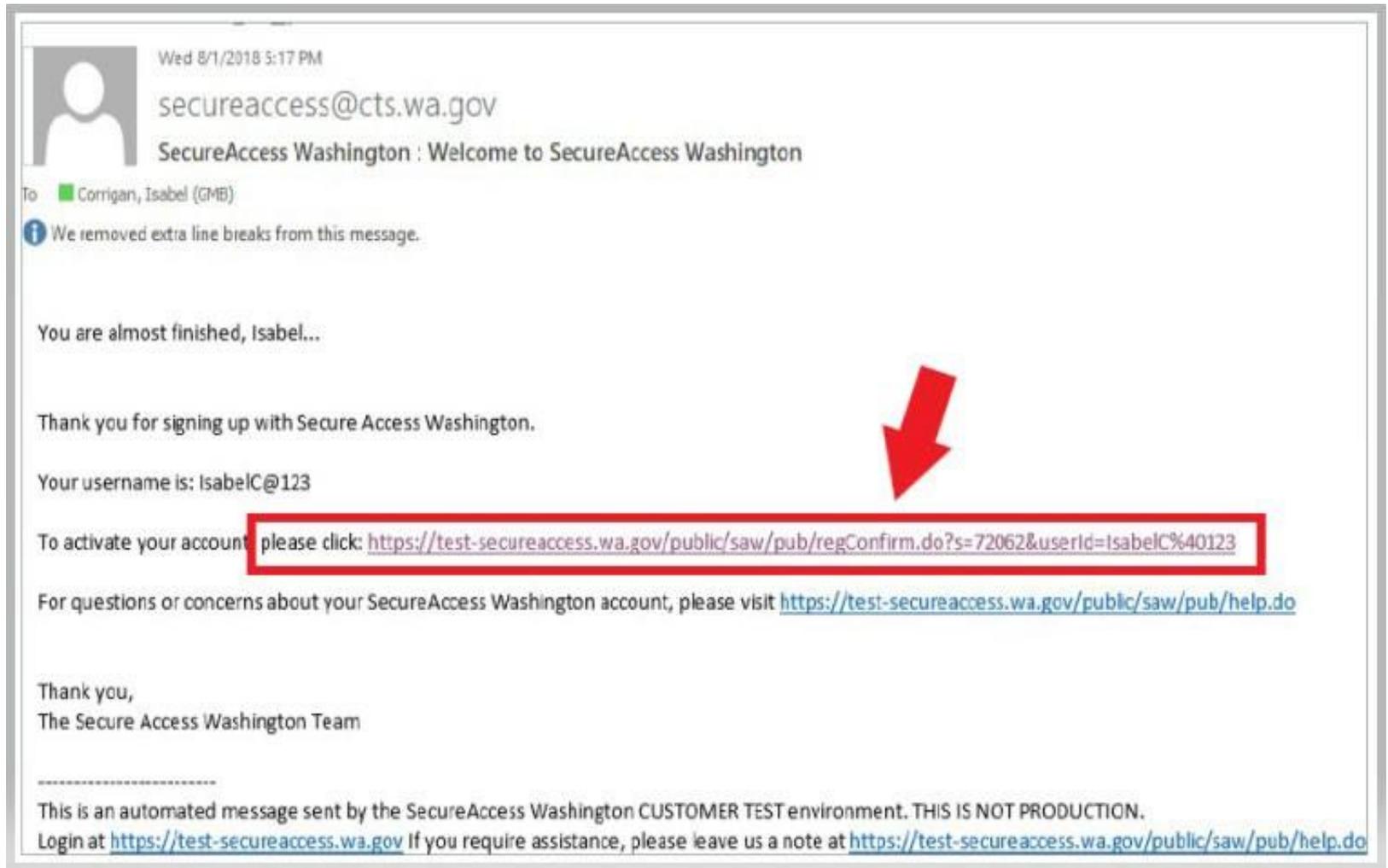
7. 打开您的电子邮件收件箱。

激活邮件将通过以下电子邮件地址发送：secureaccess@cts.wa.gov。

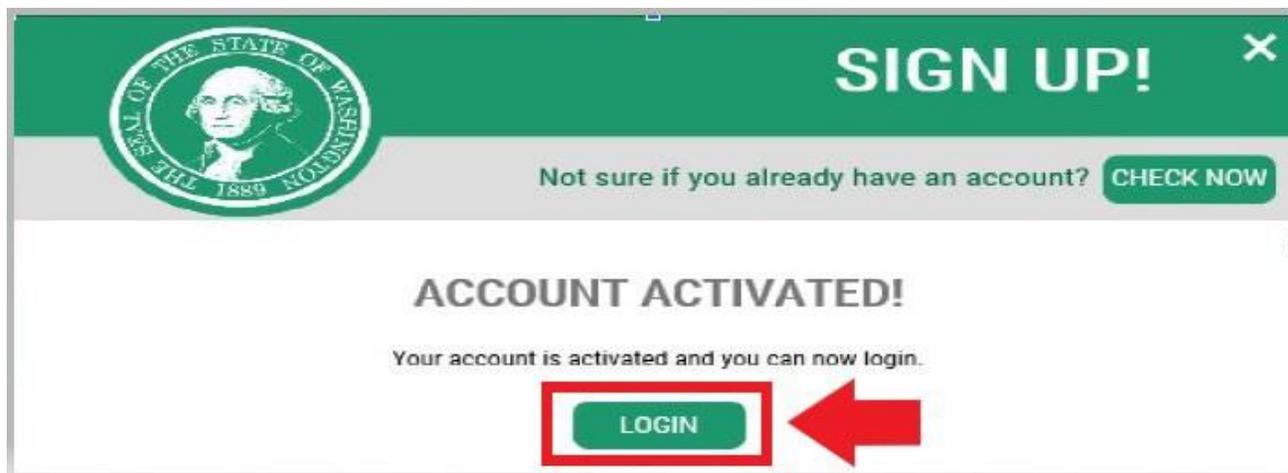
(如果未在收件箱中看到此邮件，请查看垃圾箱或垃圾邮件文件夹。)



8. 打开此邮件，单击激活链接。



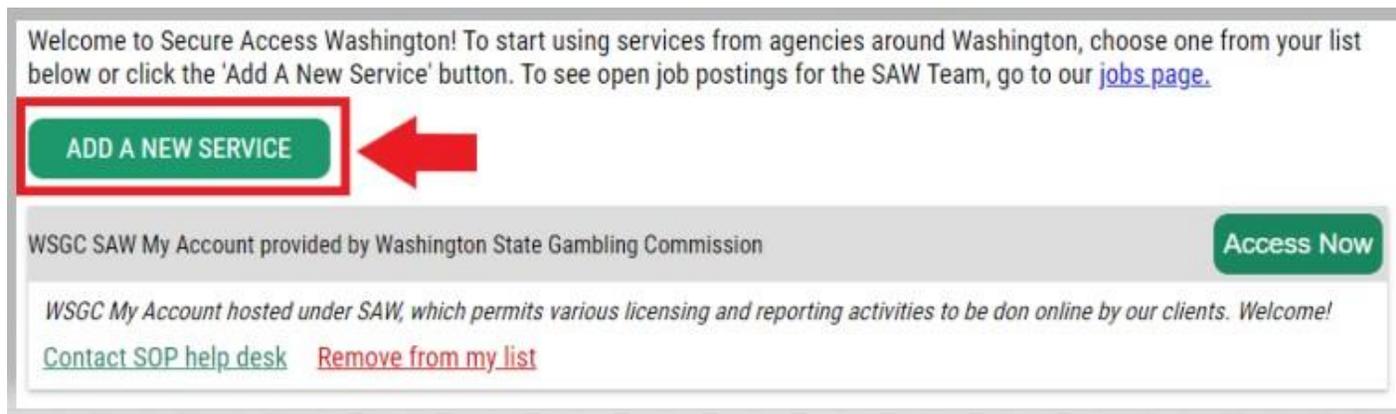
9. 单击**LOGIN** (登录) 按钮。



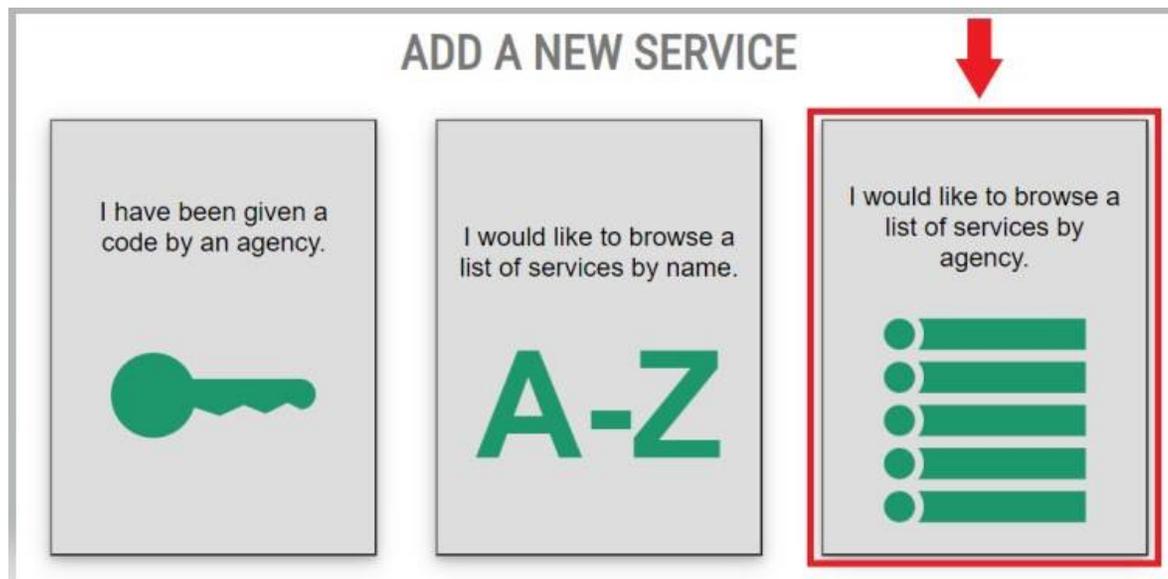
10. 输入您的用户名和密码，然后单击**SUBMIT** (提交)。



11. 单击ADD A NEW SERVICE (添加新服务) 按钮。



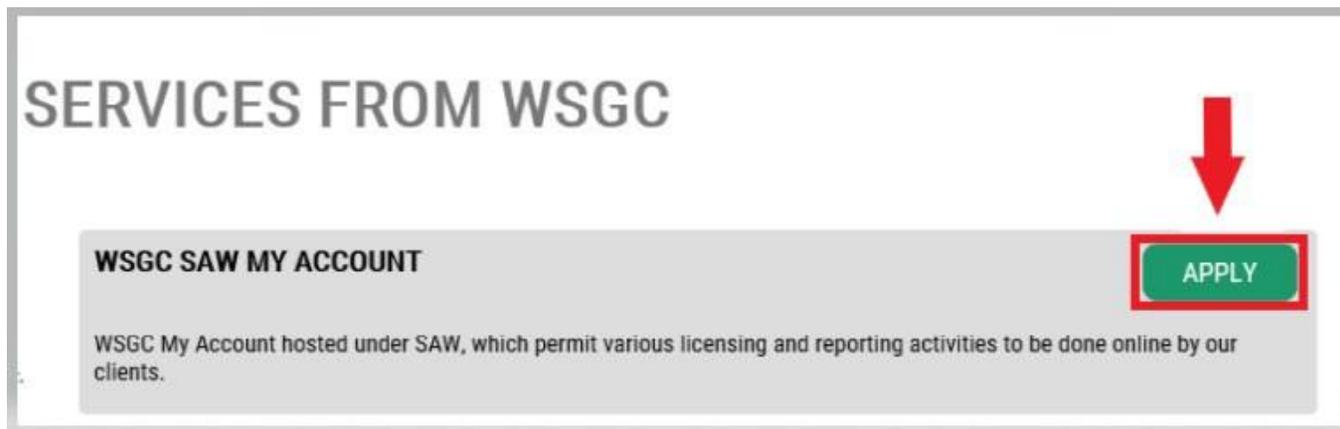
12. 单击“I would like to browse a list of services by agency (我想按机构浏览服务列表)”按钮。



13. 在机构列表中选择 Washington State Gambling Commission (Washington州赌博委员会)。



14. 单击 APPLY (申请) 按钮。



身份验证：

完成身份验证即可立即登录您的账户。SAW会根据您向不同州机构（例如执照部、卫生部）提供的信息提出问题。您要回答的问题涉及您拥有的车辆、您认识的人、您的工作经历等。

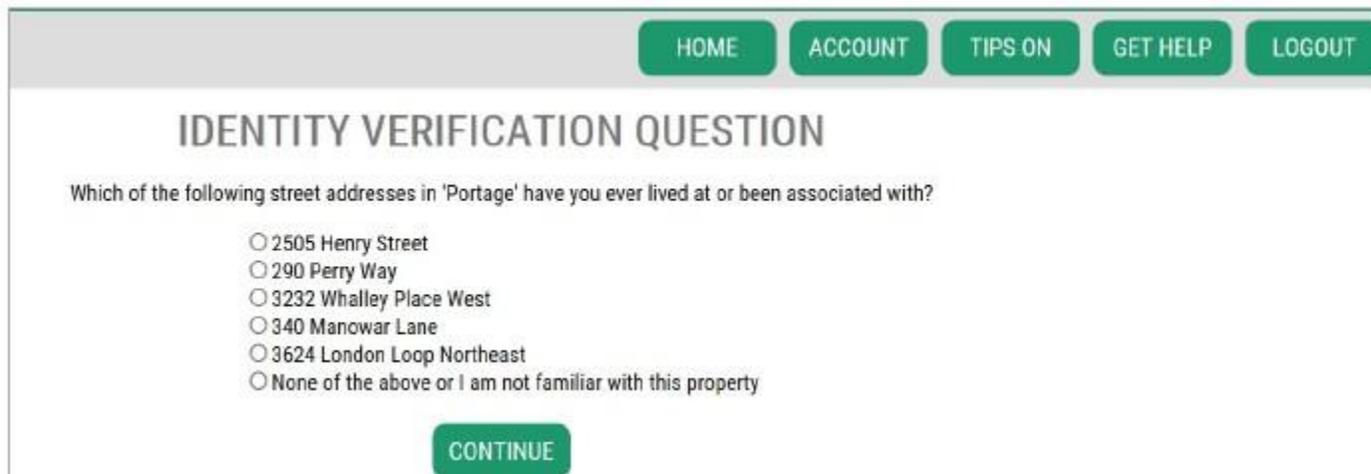
如果您不知道这些问题的答案，您可以申请跳过此步骤；但是，我们可能需要2-7个工作日来验证您的身份。

15. 输入您的家庭街道地址，然后单击**CONTINUE（继续）**按钮。

The screenshot displays the 'IDENTITY VERIFICATION' page on the SecureAccess Washington website. At the top, there are navigation links for HOME, ACCOUNT, TIPS ON, GET HELP, and LOGOUT. The main heading is 'IDENTITY VERIFICATION'. Below the heading, a paragraph explains that questions are based on public record data and that users can request permission to skip this step. The 'NAME' section is highlighted with a green bar and contains the text: 'Is your legal name displayed correctly below? First and Last name are required. This name should match what appears on your official documents, like your driver's license or passport. [Edit your name](#) if it does not match your official documents. Once any edits are complete, please return to this page.' The name 'ISABEL CORRIGAN' is displayed. The 'ADDRESS' section is also highlighted with a green bar and contains the text: 'The State of Washington does not store this address or use it for any purpose other than this transaction. If you have more than one address, enter the location where you receive bills or bank statements.' Below this, there are four input fields: 'STREET ADDRESS', 'CITY', 'STATE', and 'ZIP'. A red arrow points to the 'STREET ADDRESS' field. At the bottom of the form, a green 'CONTINUE' button is highlighted with a red box.

16. 回答身份验证问题。这些问题均源于您的公共记录，因此以下示例与您要回答的问题会有所不同。

17. 回答每个问题之后，单击**CONTINUE (继续)**按钮。



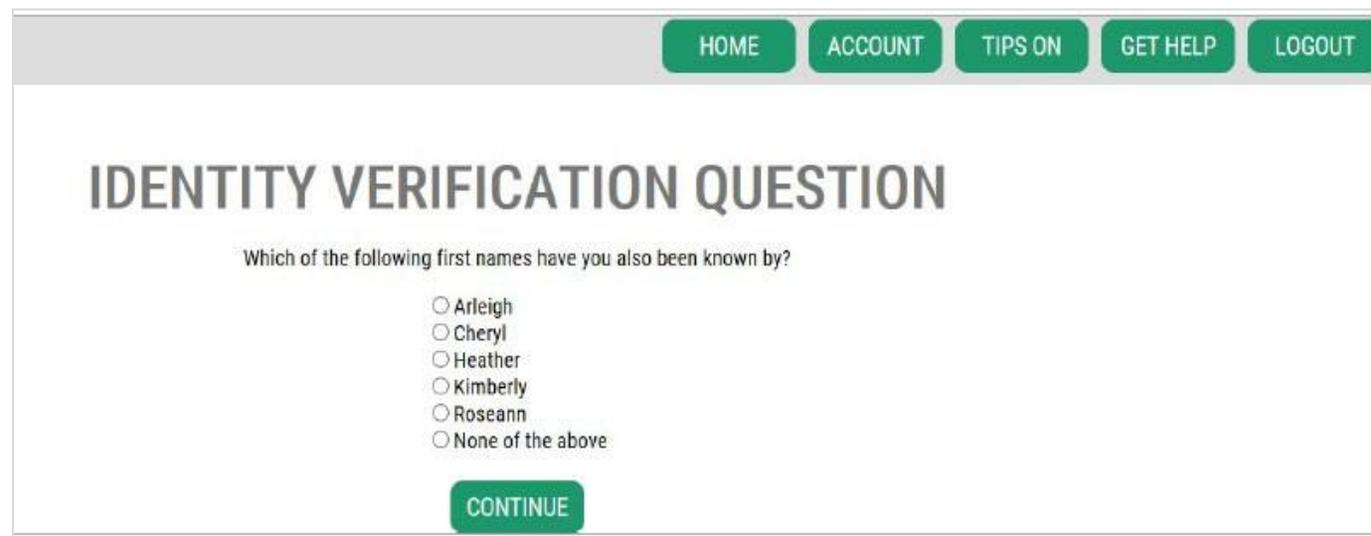
HOME ACCOUNT TIPS ON GET HELP LOGOUT

IDENTITY VERIFICATION QUESTION

Which of the following street addresses in 'Portage' have you ever lived at or been associated with?

- 2505 Henry Street
- 290 Perry Way
- 3232 Whalley Place West
- 340 Manowar Lane
- 3624 London Loop Northeast
- None of the above or I am not familiar with this property

CONTINUE



HOME ACCOUNT TIPS ON GET HELP LOGOUT

IDENTITY VERIFICATION QUESTION

Which of the following first names have you also been known by?

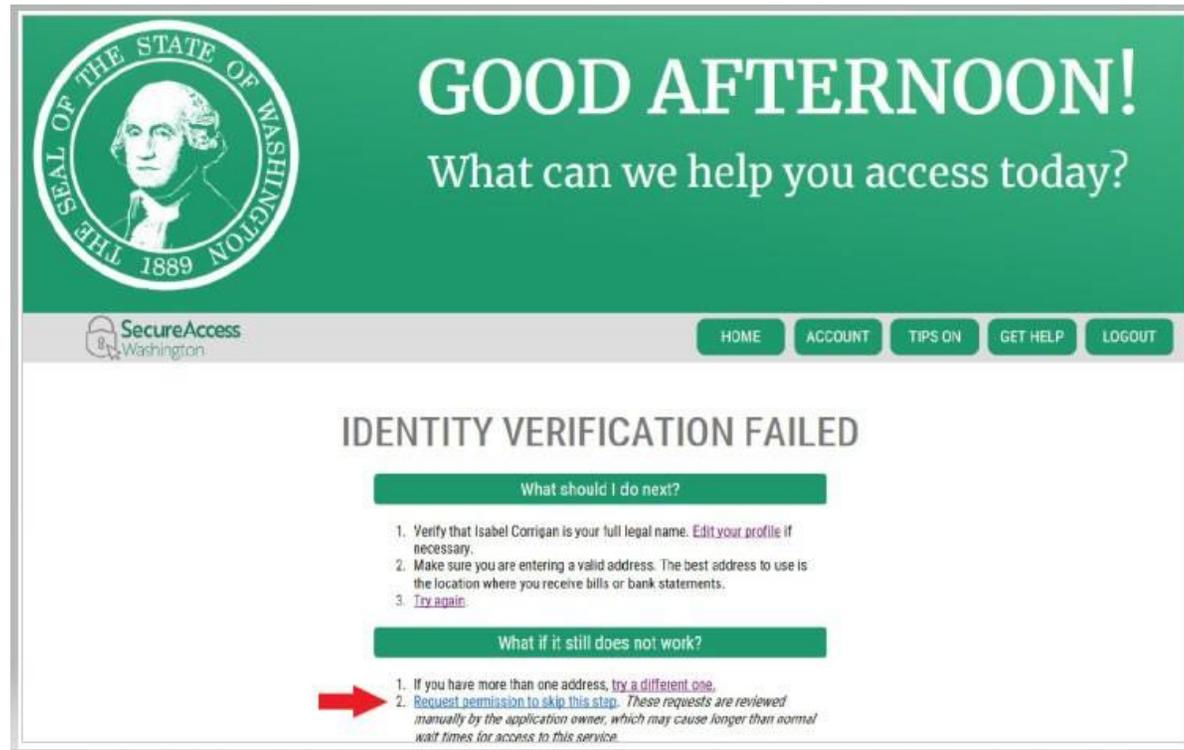
- Arleigh
- Cheryl
- Heather
- Kimberly
- Roseann
- None of the above

CONTINUE

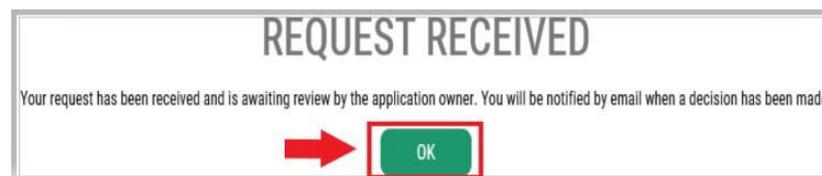
身份验证失败：

如果您无法正确回答身份验证问题，请尝试采用“**What should I do next?**（下一步我要怎么做？）”中列出的任一方法。您也许能够在修改自己的个人资料或家庭住址后正确回答身份验证问题。

- A. 如果您仍然无法答出身份验证问题，请单击[**Request permission to skip this step**](#)（**申请准予跳过此步骤**）超链接。



- B. 单击OK（确定）按钮。



C. 登出SAW。

D. 关闭打开的所有网络浏览器窗口。

E. 您将收到一封电子邮件，其中包含一些与您本人或您所在组织相关的问题用于回答。

- 如果您没有回复此邮件，我们将在7天后拒绝您的申请。
- 请查看您的“垃圾箱”或“垃圾邮件”文件夹；我们的邮件有时会被归入这些文件夹中。
- 我们审核您通过电子邮件提供的回答并批准您的申请后，您将收到另一封来自 secureaccess@cts.wa.gov 的电子邮件，其主题行是“KBA Bypass Approved! (KBA跳过申请已获批!)”

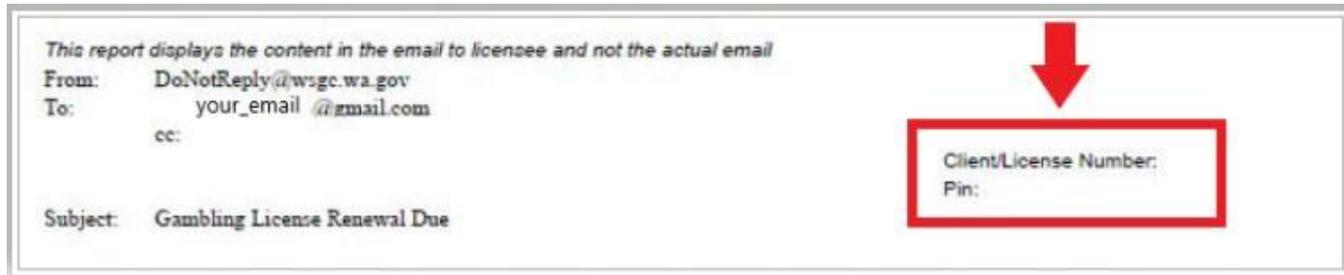
F. 单击电子邮件中的超链接，登录SAW。 您将需要再次添加WSGC My Account服务 (返回第11步查看指南)。



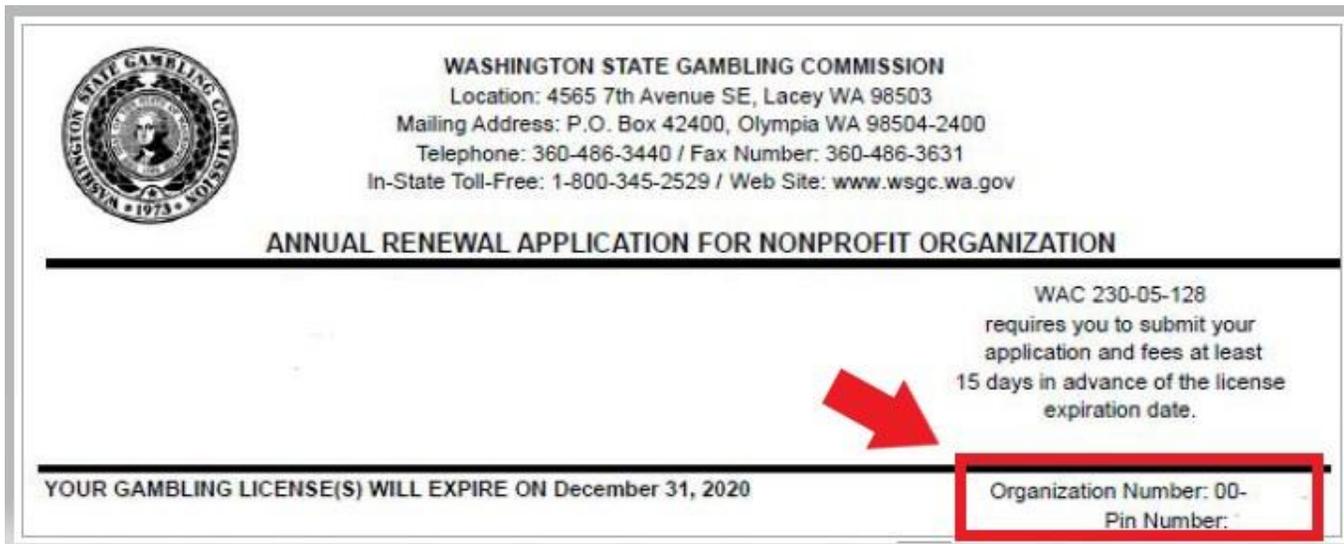
18. 如果您已经获得了执照：

找到您的PIN（Personal Identification Number，个人识别码）编号以及客户或执照编号。您可以在以下文件中找到相关信息：

- 对于棋牌室员工、代表和博彩经理：
 - 提醒您换发执照的电子邮件



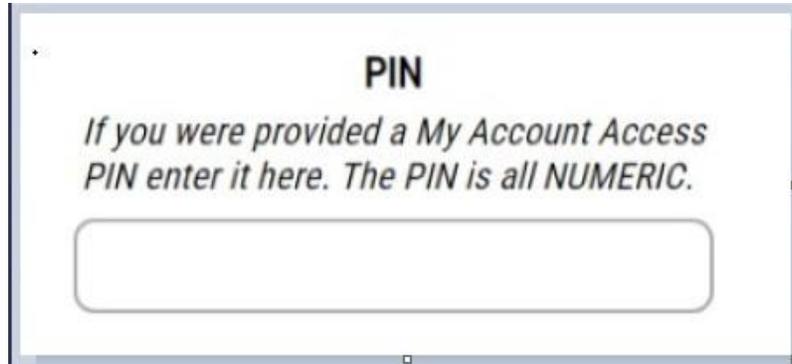
- 对于组织（非盈利组织和商业企业）：
 - My Account介绍信
 - 提醒您完成季度执照报告的电子邮件。
 - 提醒您换发执照的电子邮件。



19. 需向WSGC提供的其他信息：

如果您已经获得了执照：

- 仅需在此页面上输入您的PIN以及客户或执照编号。
- 其他问题均可留空。
- 输入编号后，单击**SUBMIT (提交)** 按钮。



PIN
If you were provided a My Account Access PIN enter it here. The PIN is all NUMERIC.



Client or License Number
Provide your license or client number



ADDITIONAL INFO FOR WSGC

Washington State **GAMBLING** COMMISSION

Protect the public by ensuring that gambling is legal and honest.
Washington State Gambling Commission requires some additional information before they can allow access to this service. Please fill in the form below.

PIN
If you were provided a My Account Access PIN enter it here. The PIN is all NUMERIC.

***Type**
Type of Organization Non-Profit / Charitable?
 Charitable/Non-Profit
 Commercial/Business
 Tribal
 Individual User/owner

Do you want to apply for a gambling license?
 Yes, I want to perform any legal gambling activities regulated/licensed by the WSGC

Explain what activities you want to license?
What activity do you want to license? E.g. fundraising events, coffee, recreational gaming activity?

Do you want to renew or pay second-half payment online?
 My Account will remind you and/or you review and pay online.

Do you want to manage your employees licenses/certifications?
 Use employee's online renewal dates, and update in their My Account.

Do you want to sign up for newsletters or reminders?
 Yes, I want to receive email newsletters.

Do you want to report financial activity online?
 Report your quarterly semi-annual or annual financial activity online.

Client or License Number
Provide your license or client number

DBA
(Doing Business As) Name

Physical Address
Physical address of your business

UFI
Unified Business Identifier Number

Ownership Type
Ownership Type / Structure
Corporation

SUBMIT

需向WSGC提供的其他信息：

如果您此前从未获得过执照：

- 请填写适用于您或您所在组织的所有信息。
- 不知道答案的问题可留空。
- 您既没有PIN，也没有客户或执照编号；将这些字段留空。
- 填写完信息之后，单击**SUBMIT**（提交）按钮。

ADDITIONAL INFO FOR WSGC



Washington State
GAMBLING
COMMISSION

Protect the public by ensuring that gambling is legal and honest.

Washington State Gambling Commission requires some additional information before they can allow access to this service. Please fill in the form below.

PIN

If you were provided a My Account Access PIN enter it here. The PIN is all NUMERIC.

*Type

Type of Organization Non-Profit / Commercial

- Charitable/Non-Profit
 Commercial Business
 Tribal
 Individual Licensee

Do you want to apply for a gambling license?

Check if you want to perform any legal gambling activities regulated/licensed by the WSGC

Explain what activities you want to license?

What activity do you want to license? E.g. fundraising events, raffle, recreational gaming activity?

Do you want to renew or pay second-half payment online?

My Account will remind you and let you renew and pay online.

Do you want to manage your employee's licenses/certifications?

See employee's status, renewal dates, and update it inside My Account.

Do you want to sign up for newsletters or reminders?

You can select to receive email notifications.

Do you want to report financial activity online?

Report your quarterly, semi-annual or annual financial activity online.

Previously Licensed?

Check if you have held or hold current WSGC gambling license

Client or License Number

Provide your license or client number

DBA

(Doing Business As) Name

Premises Address

Physical address of your business

UBI

Unified Business Identifier Number

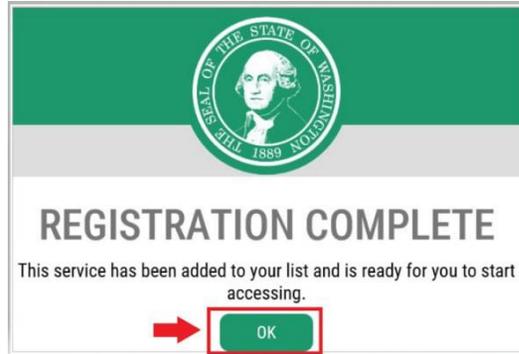
Ownership Type

Ownership Type / Structure

SUBMIT

注册完成！

20. 单击OK (确定) 按钮。



21. 单击Access Now (立即登录) 按钮。



22. 单击CONTINUE (继续) 按钮。



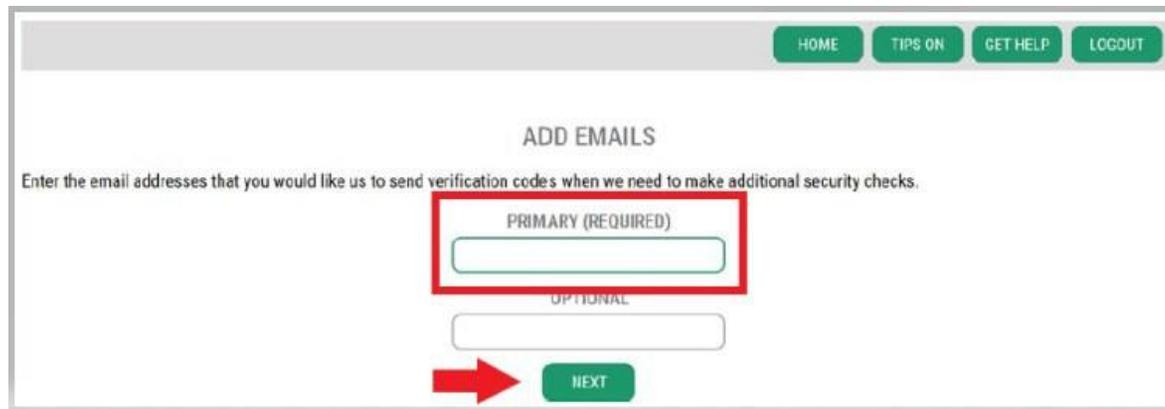
多因素身份验证：

为防止诈骗和身份盗用，除用户名和密码之外，SAW还要求进行其他验证。您将需要添加MFA（Multi-Factor Authentication，多因素身份验证）方法。

23. 单击BEGIN（开始）按钮。



24. 输入您的主要电子邮箱地址，然后单击NEXT（下一步）按钮。（您也可以输入其他电子邮箱地址。）



25. 输入能够接收短信的电话号码，然后单击**NEXT**（下一步）按钮。

ADD PHONES

Enter the phone numbers you would like us to use for additional security checks. When those occur, you will be able to choose between text messages or an automated call if you prefer to use a number that doesn't receive texts.

PRIMARY PHONE

10 DIGIT NUMBER

OPTIONAL PHONE

10 DIGIT NUMBER

EXTENSION (OPTIONAL)

NEXT

26. 检查您输入的信息。如果所有信息均正确无误，单击**SUBMIT**（提交）按钮。

REVIEW AND FINALIZE

Please review the information you have entered and make any changes before pressing the "SUBMIT" button.

PHONE NUMBERS

PRIMARY: 3604863520

EMAILS

EMAIL 1: Isabel.Corrigan@wsgc.wa.gov

Would you like us to add this computer to our list of known devices? Users who access the system using a known device are slightly less likely to be challenged.

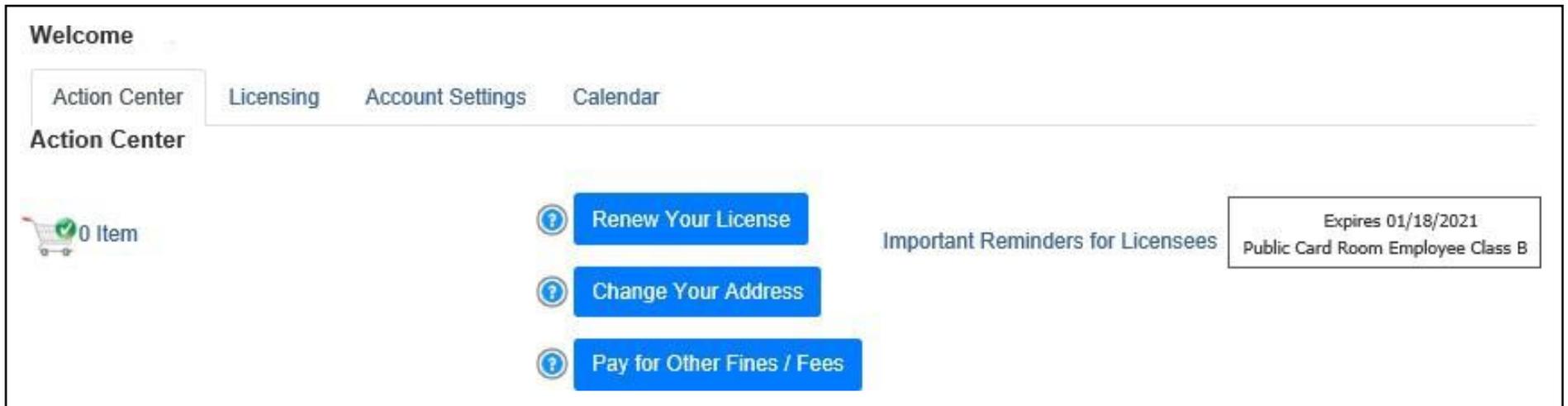
Yes
 No

CHANGE SUBMIT

WSGC My Account使用方法：

对于棋牌室员工、代表和博彩经理：

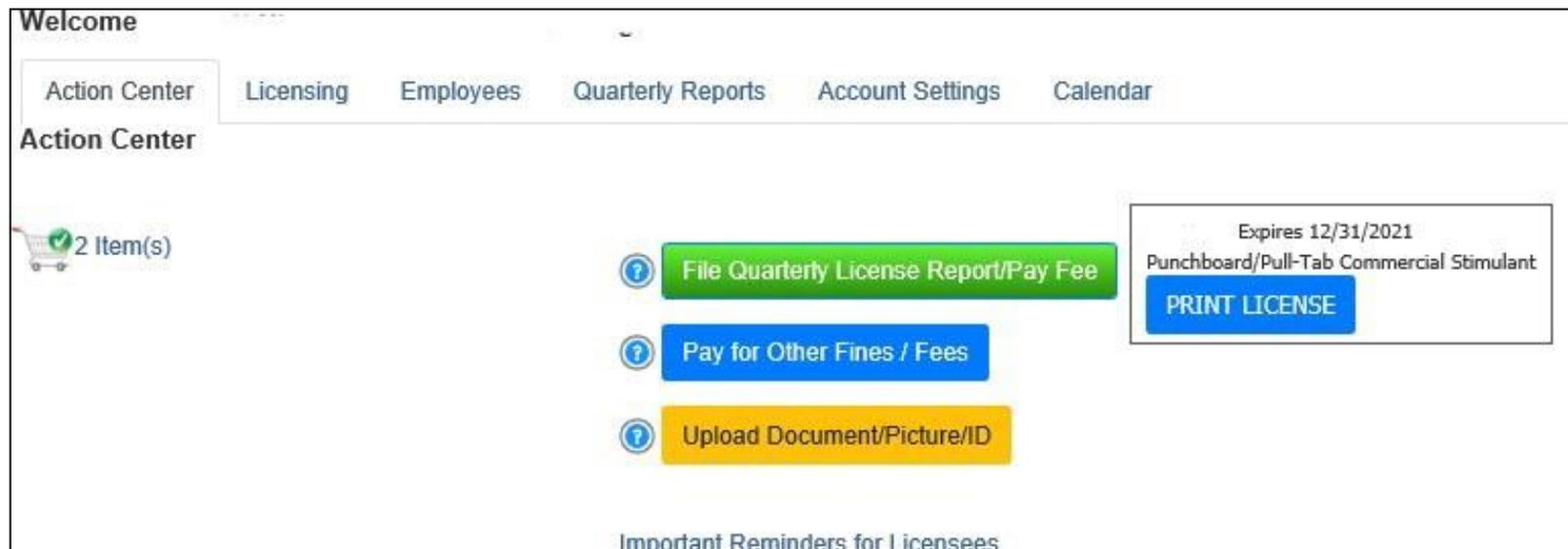
- 可在Action Center（操作中心）换发执照和更改地址。此处还会显示执照失效日期。
- **无法为已经失效的执照办理换发。**必须提交一份新的申请、重新支付执照费并且提交新的指纹卡。如果没有及时办理执照换发，请联系许可专员。可致电 (360) 486-3440，或发送电子邮件至 Licensing@wsgc.wa.gov。
- 可在Licensing（许可）一栏中举报违规行为，以及查找WSGC的联系方式。



The screenshot displays the 'Welcome' section of the WSGC My Account portal. At the top, there is a navigation menu with four items: 'Action Center', 'Licensing', 'Account Settings', and 'Calendar'. Below this, the 'Action Center' section is active, showing a shopping cart icon with '0 Item'. To the right, there are three blue buttons with question marks: 'Renew Your License', 'Change Your Address', and 'Pay for Other Fines / Fees'. Further right, there is a section titled 'Important Reminders for Licensees' with a box indicating 'Expires 01/18/2021' for 'Public Card Room Employee Class B'.

对于组织（非盈利组织和商业企业）：

- 可在 **Action Center（操作中心）** 换发执照、打印执照副本以及上传文件。此处还会显示执照失效日期。
- **无法为已经失效的执照办理在线换发**。如果执照已失效，请致电 (360) 486-3440 或发送电子邮件至 Licensing@wsgc.wa.gov 联系许可专员。他们将给您发送一份换发申请。（请不要申请新执照。）
- 可在 **Licensing（许可）** 一栏中报告变更内容以及申请其他执照。还可以查看已经提交的申请。如果您拥有从事博彩业务的持证员工，您可以提交员工申请，也可以填写人员解雇通知。
- 可在 **Quarterly Reports（季度报告）** 一栏中提交执照报告。如需获取报告方面的帮助，请发送电子邮件至 FinancialReporting@wsgc.wa.gov 或致电 (360) 486-3440（选项2），联系我们的办公室。

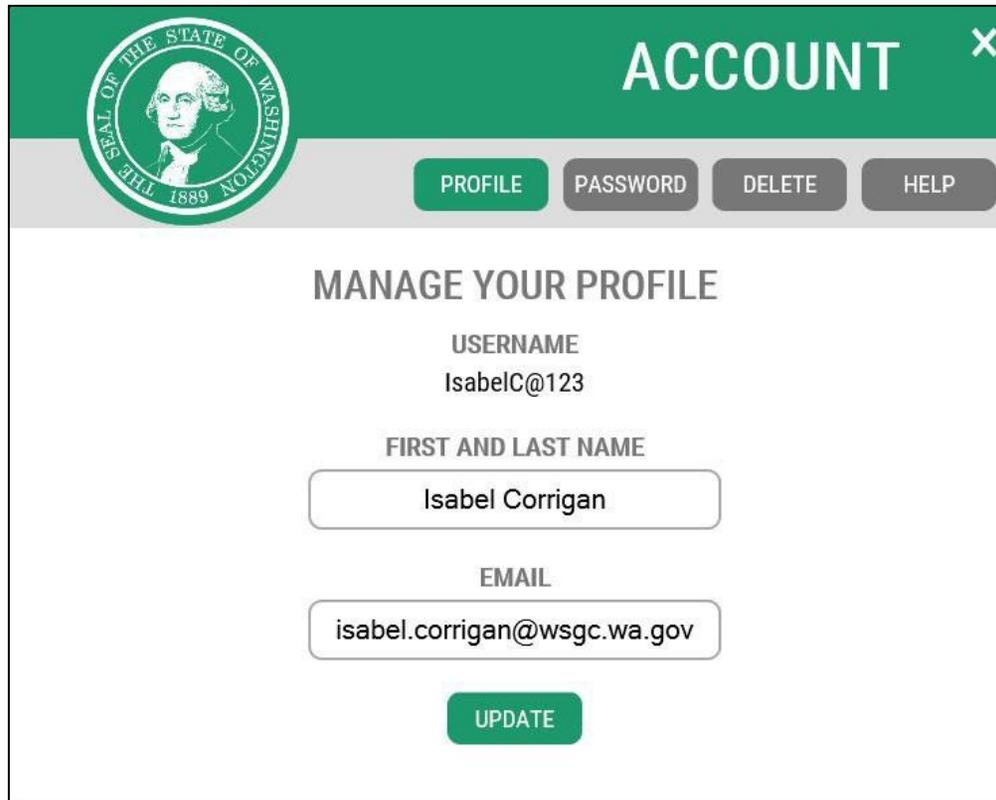


实用建议：

个人资料：

单击**Account**（账户），再单击**Profile**（个人资料）。将显示与您的SAW账户相关的用户名和电子邮箱地址。如果此信息有误，请联系SAW服务台获取帮助。

SAW服务台：(855) 928-3241或(360) 586-1000



The screenshot shows a web interface for managing a profile. At the top left is the Seal of the State of Washington. The top right has the word "ACCOUNT" and a close button. Below this are four buttons: "PROFILE", "PASSWORD", "DELETE", and "HELP". The main section is titled "MANAGE YOUR PROFILE" and contains three input fields: "USERNAME" with the value "IsabelC@123", "FIRST AND LAST NAME" with the value "Isabel Corrigan", and "EMAIL" with the value "isabel.corrigan@wsgc.wa.gov". An "UPDATE" button is located at the bottom.

ACCOUNT ✕

PROFILE PASSWORD DELETE HELP

MANAGE YOUR PROFILE

USERNAME
IsabelC@123

FIRST AND LAST NAME
Isabel Corrigan

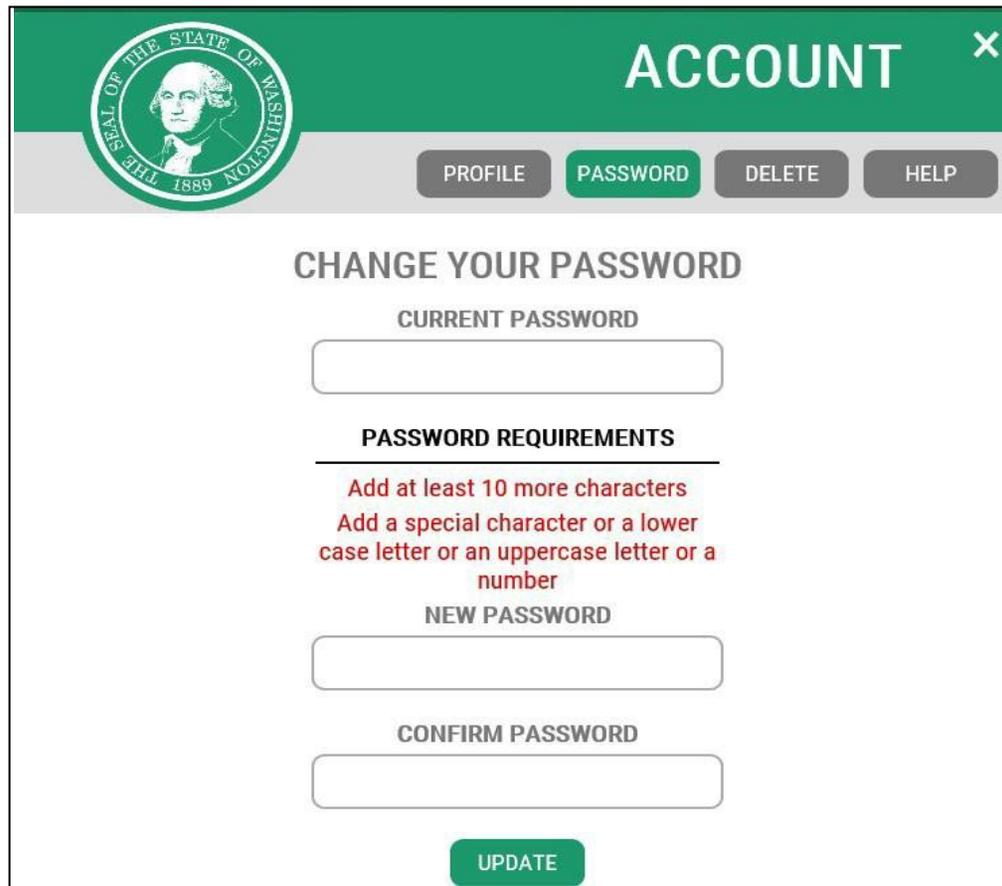
EMAIL
isabel.corrigan@wsgc.wa.gov

UPDATE

密码：

要更改密码，单击**Account**（账户），然后单击**Password**（密码）。按照指南更改密码。如果无法更改密码，请联系SAW服务台获取帮助。

SAW服务台： (855) 928-3241或 (360) 586-1000



The screenshot shows a web interface for account management. At the top, there is a green header with the text 'ACCOUNT' and a close button (X). Below the header is a navigation bar with four buttons: 'PROFILE', 'PASSWORD' (highlighted in green), 'DELETE', and 'HELP'. The main content area is titled 'CHANGE YOUR PASSWORD' and contains the following elements:

- A text input field labeled 'CURRENT PASSWORD'.
- A section titled 'PASSWORD REQUIREMENTS' with the following instructions:
 - Add at least 10 more characters
 - Add a special character or a lower case letter or an uppercase letter or a number
- A text input field labeled 'NEW PASSWORD'.
- A text input field labeled 'CONFIRM PASSWORD'.
- A green 'UPDATE' button at the bottom.