

#### **WASHINGTON STATE GAMBLING COMMISSION**

LOCATION: 4565 7th Avenue SE, Lacey WA 98503 MAILING ADDRESS: P.O. Box 42400, Olympia WA 98504-2400 TELEPHONE: 360-486-3440 / FAX NUMBER: 360-486-3631 TOLL-FREE: 1-800-345-2529 / WEB SITE: www.wsgc.wa.gov

# APPLICATION TO CHANGE EMPLOYERS FOR DISTRIBUTOR AND SERVICE SUPPLIER REPRESENTATIVES

# **INSTRUCTIONS**

- 1. Read the application, all instructions, and all enclosures.
- 2. Complete all applicable areas.
- 3. Sign and date the application and have your new employer sign the authorization to work statement.
- 4. Submit a completed application with the proper fee payable to the *Washington State Gambling Commission* (WSGC) and mail to our P.O. Box above.

License Number:        -
Last Name:
First Name:
Middle Name:
Birthdate:     /
Home Address:
City:
Telephone:
E-Mail Address:
@
☐ Distributor Representative ☐ Gambling Service Supplier Representative Fee: \$   _   _   _   See attached Fee Schedule (GC5-055K FS).  NOTE: All refunds of application / license fees will be issued to the applicant.
EMPLOYER AT THE TIME OF LAST LICENSURE:
Org. Number: 00-            / 20-            / 21-
Name:
Address:
City:
Business Office Use Only:
Code: 211- Date: Amt: \$ Val #:

EMPLOYER AT THE TIME OF LAST LICENSURE: (Continued)		_
Have you terminated employment with the employer listed above?	☐Yes	□No
If YES, what was the last date of your employment?	(	see Note below)
If NO, have you notified your employer that you are terminating employment?	☐Yes	□No
If YES, attach a copy of your termination letter / statement signed by the of wishing to employ you. Upon termination of employment, the lice and shall be surrendered with this application.		
<b>If NO</b> , <b>STOP</b> . You do not qualify to change employers. Please reapply employment.	after you have an	ranged to terminate
<b>Note:</b> We will be contacting your previous employer to confirm that you ceased wo	orking for them on t	he date you specify.
EMPLOYER YOU NOW WISH TO REPRESENT OR BE EMPLOYED BY:		
Org. Number: 00-            / 20-	_   / 21-	
Name:		
Address:		
City:                                 State:	_  Zip:  _	
Telephone:          -         -		
Do you or your spouse have any financial interest in the business you now wish to we (If your only interest is as an employee, answer NO.) <i>If YES</i> , include document	_	Yes No
Have there been changes to any of the information submitted with your previous app	·	Yes   \q
If YES, include documentation that fully describes any changes.	<u>onoution(o).</u>	
NOTE: Prior to granting a license, the commission may conduct an inves which may include inquiries to the previous employer.	tigation for conti	nued qualification,
EMPLOYER STATEMENT		(Mark ⊠ One)
I,	_ _ _	Owner
of		
☐ A Representative of my distributor business. ☐ A Representative	e of my service su	pplier business.
	/  _  D	/ <u>                                    </u>

# YOUR APPLICATION AND THE PUBLIC RECORDS ACT

From the moment we receive your application, it becomes a public document subject to disclosure under the Public Records Act (RCW 42.56) and other Washington laws. The Commission may disclose to the public, other state or federal agencies, or discuss at a public meeting all information set forth in this application and all supplemental information submitted.

#### OATH OF APPLICATION

I declare under penalty of perjury, under the laws of the State of Washington, that all information provided on this application is true and complete to the best of my knowledge. I understand that untruthful, misleading, or incomplete answers whether through misrepresentation, concealment, inadvertence, or mistake, are cause for suspension or revocation of any gambling license(s) currently held, or denial of any future applications for a new license.

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#### SPECIAL INFORMATION

Once the gambling commission approves this change; you will be sent a new license, with the name of your new employer or distributor, but will have the same expiration date as your previous license.

Distributor and Service Supplier Representatives may represent only one employer at a time (See WAC 230-03-330).

# WASHINGTON STATE GAMBLING COMMISSION FEE SCHEDULE – COMMERCIAL STIMULANT / PROFIT-SEEKING ORGANIZATION

Per WAC 230-05-124, all licensed organizations must submit quarterly license fees and license reports to us for each licensed gambling activity beginning with the first quarter of their license year. The quarterly license fee is due with the quarterly license report.

**WAC 230-05-165 Commercial stimulant organization fees.** All commercial stimulant organizations must pay the following fees:

# (1) Annual licenses:

License Type	Base License Fee	Gross Gambling Receipts Rate	Maximum Annual License Fee
Card Games - Nonhouse-Banked	\$65	1.462%	\$20,000
Card Games - House-Banked	\$10,000	1.462%	\$40,000
Punch Boards / Pull-Tabs	\$700	1.430%	\$13,000

#### (2) Change fees:

Change of:	Fee
Name	\$100
Location	\$100
Business Classification (Same Owners)	\$100
Corporate Stock / Limited Liability Company Shares / Units	\$100
License Transfers	\$100

# (3) Other fees:

Transaction	Fee
Duplicate License	\$50

**WAC 230-05-170 Fees for other businesses.** All other business organizations must pay the following fees:

#### (1) Annual licenses or permits:

License Type	Base License Fee	Gross Gambling Receipts Rate	Maximum Annual License Fee
Agricultural Fair Bingo (Annual Permit)	\$200	-	-
Call Centers for Enhanced Raffles	\$4,800		-
Commercial Amusement Games	\$500 plus \$65 per approved location	1.130%	\$11,000
Distributor	\$700	1.430%	\$7,000
Fund-Raising Event Distributor	\$280	1.430%	\$1,000
Linked Bingo Prize Providers	\$1,500	.046%	\$20,000
Manufacturer	\$1,500	1.430%	\$25,000
Manufacturer's Special Sales Permit	\$250	-	-
Punch Board/Pull- Tab Service Business Permit	\$250	-	-
Gambling Service Supplier	\$300	1.430%	\$7,000

License Type	Base License Fee	Gross Gambling Receipts Rate	Maximum Annual License Fee
Major Sports Wagering Vendor	\$65,000		
Mid-Level Sports Wagering Vendor	\$10,000		
Ancillary Sports Wagering Vendor	\$5,000		

#### (2) Events or permits:

		Gross	Maximum
	Base	Gambling	Annual
	License	Receipts	License
License or Permit Type	Fee	Rate	Fee
Recreational Gaming Activity	\$65	1	-
Special Property Bingo	\$30	-	-

# (3) Change fees:

Change of:	Fee
Name	\$100
Location	\$100
Business Classification (Same Owners)	\$100
Corporate Stock / Limited Liability Company Shares / Units	\$100
License Transfers	\$100

# (4) Other fees:

Transaction	Fee
Add a New Amusement Game Location	\$65
Defective Punch Board / Pull-Tab Cost Recovery Fees	Up to \$100
Duplicate License	\$50
Pre- and Post-Licensing Investigations	Cost reimbursement
Review, Inspection, and/or Evaluation of Gambling Equipment, Supplies, Services, Games, Schemes, or Group 12 Amusement Games	Deposit and cost reimbursement

 $\mathbf{WAC}$  230-05-175 Individuals license fees. Individuals must pay the following fees:

# (1) Annual license and additional employer fees:

License Type	New Application Fee	Annual Renewal Fee	Additional or Change of Employer Fee
Call Center for Enhanced Raffle Representative	\$275	\$170	-
Card Room Employee License – Nonhouse- Banked (Class A)	\$200	\$95	\$65
Card Room Employee License – Class F And House-Banked (Class B)	\$275 (in-state) \$340 (out-of-state)	\$170	\$65

# WASHINGTON STATE GAMBLING COMMISSION FEE SCHEDULE – COMMERCIAL STIMULANT / PROFIT-SEEKING ORGANIZATION

License Type	New Application Fee	Annual Renewal Fee	Additional or Change of Employer Fee
Charitable or Nonprofit Gambling Manager	\$200	\$95	\$95
Commercial Gambling Manager	\$200	\$95	\$95
Distributor Representative	\$275	\$170	\$65
Linked Bingo Prize Provider Representative	\$275	\$170	\$65
Manufacturer Representative	\$275	\$170	\$65
Gambling Service Supplier Representative	\$275	\$170	\$65
Major Sports Wagering Vendor Representative	\$275	\$170	\$65
Mid-Level Sports Wagering Vendor Representative	\$275	\$170	\$65
Ancillary Sports Wagering Vendor Representative	\$275	\$170	\$65

(2) Class B card room employees must pay the out-of-state application fee if over the last ten years the applicant lived outside of Washington for six non-consecutive months or more.

(3) Other service fees:

Transaction	Fee
Change of name	\$30
Card room employee emergency waiver request	\$65
Duplicate license	\$30

#### (4) Military personnel returning from service

If a license expires while an individual is on active military service, the individual may apply to have their license reissued at the renewal fee. The application must be received within six months after completing their active military service. The applicant must provide evidence of the completion date of active military service.

NOTE: All fees are subject to change. The Commission will notify licensees of amended fee amounts by notice of rule-making. Per RCW 9.46.070, other fees on this schedule, the Commission will assess applicants all actual investigative and inspection costs.

#### OTHER HELPFUL WACs:

WAC 230-05-104 Defining "base license fee." (1) "Base license fee" is the fee you pay us when you:

- (a) Apply for an organization license or permit; or
- (b) Renew your organization's license or annual permit.
- (2) "Base license fee" is the minimum annual license fee a licensed organization or permit holder will pay for operating an authorized activity.

WAC 230-05-106 Defining "maximum annual license fee." "Maximum annual license fee" is the most you will pay to operate an authorized activity for the license year, which includes the:

- (1) Base license fee; and
- (2) Quarterly license fees.

**WAC 230-05-122 Calculating quarterly license fees.** (1) The quarterly license fee is calculated based on the gross gambling receipts from the previous quarter as reported on your quarterly license report.

(2) Each license year, the quarterly license fees will be offset by the base license fee. (For example, if your base license fee is sixty-five dollars and your quarterly license fee is forty-five dollars for the first quarter, no additional amount is due for the first quarter. You would offset any future quarterly license fees by the remaining twenty dollars of your base license fee.)

WAC 230-05-124 Quarterly license fees and license reports. All licensed organizations must submit quarterly license fees and license reports to us for each licensed gambling activity beginning with the first quarter of their license year. The quarterly license fee is due with the quarterly license report.

The quarterly license reports must be in the format we require and must:

(1)		Be received by us
	Cover the period:	no later than:
	January 1 through March 31	April 30
	April 1 through June 30	July 31
	July 1 through September 30	October 31
	October 1 through December 31	January 31

- (2) Be received online at our administrative office or postmarked no later than the dates indicated in the table in subsection (1) of this section; and
- (3) Be submitted even if there is no quarterly license fee payable to us; and
  - (4) Be accurate; and
- (5) Be completed by the highest ranking executive officer or a designee. If someone other than the licensee or an employee prepares the report, the preparer must include his or her name and business telephone number on the report; and
- (6) Be submitted for any period of time the license was valid even if there was no gambling activity or the gambling license was not renewed.